Dear parents

Breakfast Club

From September 2016 Marchwood Junior school has been running a Breakfast club which some of our parents have found beneficial. Listed below is the relevant information regarding this.

- Breakfast Club opens every morning from 7.45 am until 8.35 am, when the school gates open to all pupils. We are unable to accept children before this time as we do not have staff available to support them. The gate for Breakfast Club will close at 8.15am, so please make sure that your child arrives between 7.45 am – 8.15am.

- The children are served breakfast in the Rockets Room where they have will be given cereal, toast and a drink.

- A range of activities are provided, such as books, games and toys.

- The breakfast club is run by Mrs Naylor and another member of staff.

- The cost for each child to attend breakfast club is £3.50 per session. This is payable half-termly in advance and can be paid either by cash, cheque or online (cheques should be made payable to Marchwood Junior School).

- Children can book for an entire week, or just for an occasional day, but the staff would have to know of any dates in advance.

- If you need child care before school unexpectedly, please contact the office as soon as possible – we will always try to accommodate your child. Payment will then be due on arrival.

- **If you have booked your child into the breakfast club and they are unable to attend, for any reason, please let us know in advance, either by contacting the school office on 02380 863105 or emailing Mrs Naylor at** jnaylor@marchwoodjun.co.uk **. Unfortunately, if we are not informed in advance you will be charged.**

If you are interested in booking your child into the Breakfast Club, please contact the school office where they will send you an application form, together with the booking form.

Yours sincerely

Laurie Anderson
Head Teacher